



State of Utah

GARY R. HERBERT
Governor

GREG BELL
Lieutenant Governor

Department of
Environmental Quality

Amanda Smith
Executive Director

Brad T. Johnson
Deputy Director

November 14, 2011

Stephen C. Sands, II, Chairman
Air Quality Board
195 North 1950 West
SLC UT 84114-4820

Dear Chairman Sands,

Pursuant to §19-2-107, the executive secretary of the Board shall be appointed by the executive director, with the approval of the board, and shall serve under the administrative direction of the executive director. This individual is presently Bryce Bird. I hereby appoint the following to serve in the capacity of Executive secretary if Bryce is unable to act as Executive Secretary.

Deputy Director of the Division of Air Quality

The authority to "Make policies . . . for the internal administration of the department" extends to the appointment to exercise the Executive Secretary's authority on a temporary basis.

I request that this matter be placed as an action item on the December, 2011 Air Quality Board meeting agenda for Board approval.

Regard,

Amanda Smith
Executive Director